New Jersey Institute of Technology
ENGL 099
Reading, Writing, Language

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Office hours: Monday and Thursday Mornings from 8:00 AM - 8:30 AM; Thursday afternoons 12:50 - 1:20 by appointment and individual Zoom meetings scheduled in advance by appointment
Office location: CKB 126(Thursday) CKB 220(Monday and Thursday mornings)

Course Description:

ENGL 099 is an introduction to college-level reading and writing. Students are introduced to writing's rhetorical dimensions; they are asked to consider the purpose, audience, occasion necessary in a variety of writing, speaking, or visual assignments. The course proceeds through process-writing stages. Students will brainstorm, collect ideas, research, write drafts, and revise their writing based on writing's disciplinary rules. Self-reflection throughout the writing process as well as peer and class feedback will be part of the process. Academic writing begins from the assumption that written, visual, and spoken texts can be in conversation with each other. Students are asked to read challenging articles, essays, and prose (and to consider visual and spoken compositions) which serve as both models of effective communication and as beginning places for students' own arguments and analyses.

Prerequisites:
Entrance is determined by your English Placement Assessment results. Students who have successfully completed ENGL 099 are admitted to this class. Students must receive a C or better to pass this course.

Course Goals:

During this course you will:

- Participate in the writing process and create original writings and visuals.
- Use writing as a tool for learning, critical thinking and reflection.
- Develop critical reading skills to analyze and synthesize texts.
- Identify and create various genres of texts.
- Analyze rhetorical elements of argument in various types of texts.
- Practice formal and informal oral presentations.
- Conduct library research, make claims and use evidence in academic argument.
- Explore career possibilities through research and writing.

No required text
This course makes use of books and resources found on http://library.njit.edu and other pdf and word document files provided by the instructor as well as Open Educational Resources (available for free on the Web).

Assignments & Assessment

Individual and group work will be evaluated according to the university's grading scale:

A = 100-90	B+ = 89-87	B = 86-80	C+ = 79-77	C = 76-70	F = 69-0

All assignments must be submitted on Canvas (which automatically assesses for plagiarism and AI generation using Turnitin). Please follow the specific instructions for each assignment.

Students must submit at least one rough draft and a final draft to be considered for a grade for that assignment. Without engaging in the writing process throughout the semester on required assignments, students cannot pass the course.

<u>Student's final grade for the course is calculated based on the following assignments based on a scale of 100</u>:

Critical reading assignment	5%
Embedded paraphrases or quotes	5%
Written job description	5%
Creation of job infographic and presentation	5%
Genre rules activity	5%
Quiz on transitions	5%
Three sources for research argument essay	5%
STEM document present in class	5%
Audio recording of prewriting ideas	5%
3 annotated bibliography entries	5%
Video essay for research argument	5%
Presentation of research argument and video essay	5%
Argument position essay	10%
Comparison/contrast essay	10%
Research argument essay	20%

First-Year Writing Procedures for Student Success

Attendance and participation

You may miss up to one week of class (or two classes) without penalty. Every subsequent unexcused absence will result in the deduction of participation points. More than six unexcused absences (three weeks of the course) can result in failure for the course. Regular participation in class activities and workshops (many are graded) is required to earn participation points. Activities and workshopping are part of the writing process and cannot be made up; not participating in these classes often leaves students disconnected from the practical skills needed for each genre. Class activities and discussion are vital in evaluating students' engagement with coursework. Students who expect to miss class for religious observances should contact their instructor about these dates at the beginning of the semester (per university policy).

Essays
Students will receive feedback from instructors as a vital step in the writing/revision process. These guiding comments should be followed by students in the drafting process, and this process will be assessed as part of students' participation grade. Drafts may also be reviewed in small peer groups during class time or in whole-class review (when students volunteer their drafts to be analyzed by the class).

Late Work
Late work will not be accepted (except in the case of an excused absence). Students should contact their instructor in advance of due dates when having difficulty completing an assignment.

Technology
Canvas is NJIT's learning management system. In the Writing Program instructors and students use this system for all activities including submitting essays, sharing course materials, creating discussions, and grading assignments. Participation on discussion boards or other short essays or responses are regularly completed on Canvas and will count toward students' participation grade.

Students use their NJIT email as the primary method of communication. Maintain an appropriate tone in all school-related correspondence. Include an appropriate subject line and your name in all emails for more efficient correspondence.

Students should not use cell phones during class unless needed for a specific activity. Resist the distraction and focus on one thing at a time - classroom lessons, activities and discussion. Active engagement in class leads to better outcomes in grading. Everyone should set phones to silent as a courtesy.

Laptops should only be used when we are drafting, researching, note taking or otherwise engaging in classroom activities. Students should practice professional, focused behavior now to enhance preparation for the work world.

NJIT University Code on Academic Integrity

Academic Integrity is the cornerstone of higher education and is central to the ideals of this course and the university. <u>Cheating is strictly prohibited</u> and devalues the degree that you are working on. As a member of the NJIT community, it is your responsibility to protect your educational investment by knowing and following the academic code of integrity policy that is found at:

http://www5.njit.edu/policies/sites/policies/files/academic-integrity-code.pdf

Please note that it is my professional obligation and responsibility to report any academic misconduct to the Dean of Students Office. Any student found in violation of the code by cheating, plagiarizing or using any online software inappropriately will result in disciplinary action. This may include a failing grade of zero, grade of F for the course, and/or suspension or dismissal from the university. If you have any questions about the code of Academic Integrity, please contact the Dean of Students Office at dos@njit.edu.

All assignments submitted shall be considered "graded work" and all aspects of your coursework are covered by the Code on Academic Integrity. Written and visual works are to be completed individually unless otherwise specified.

Chat GPT

The Writing Program follows the guidelines from the NJIT University Code of Academic Integrity:

"Artificial intelligence usage is not permitted in this course. The expectation of this course is for students to work through the course without assistance from any type of artificial intelligence to better develop their own skills in this content area. As such, artificial intelligence usage is not permitted throughout this course."

Turnitin evaluates all sorts of academic integrity violations. This tool detects unauthorized use of quotes and repurposed text (including borrowing and purchasing of papers). Turnitin flags AI-generated text and use of "grammar" assistants that actually rewrite entire sentences. None of these tools are acceptable in student writing in ENGL 101 or ENGL 102. Your plagiarism percentage appears on the submission page for each assignment. The AI percentage is available only to instructors. Ask your instructor if you have questions about AI use.

Students in violation of the rules of academic integrity will be reported to the Dean of Students who will follow up with a meeting and a final determination of grade and status in

the course.

Accessibility Needs
Every attempt will be made to accommodate qualified students with disabilities. If you are a student with a documented disability, please see me as early in the semester as possible to discuss the necessary accommodations, and/or contact the Office of Accessibility Resources and Services at 973-596-5417.

The Writing Center
The Writing Center (G17 Central King) offers individual and group appointments with professional writing tutors. This resource helps you to improve your communication and writing skills. Tutors can help with planning assignments, improving your writing, refining an essay or multimedia project, or other communication-based needs. The Writing Center is not simply a grammar fix or editing service. For more information, please visit:http://www5.njit.edu/writingcenter/schedule-writing-center-appointment

Course Summary:

Date	Details	Due
Thu Sep 5, 2024	Assignment Student Questionnaire	due by 11:59pm
Tue Sep 10, 2024	Assignment Academic Engagement: Fall 2024	due by 11:59pm
Mon Sep 16, 2024	Assignment Library Orientation	due by 11:59pm
	Assignment	

APA footnotes

Assignment

 APA References
samples

Assignment

 Assignment using critical
reading skills 5% of final
grade

Assignment

 Assignment using
embedded paraphrases
or quotations 5% of final
grade

Assignment

 Assignment: 3 annotated
bibliography entries 5% of
final grade

Assignment

 Assignment: Argument
position essay (3-4
pages) 10% of final grade

Assignment

 Assignment: Comparison/contrast essay (4-5 pages) 10% of final grade

Assignment

 Assignment: Final draft of research essay due 20% of final grade

Assignment

 Assignment: Find and create citations for 3 academic sources on an academic argument of your choice 5% of final grade

Assignment

 Assignment: Presentations of research and video essays (7-8 minutes) 5% of final grade

Assignment

 Assignment: Rough draft of research essay due

(must submit rough draft to be graded on final draft)

Assignment

Assignment: Audio recording of yourself in prewriting mode (3-4 minutes) 5% of final grade

Assignment

Assignment: Genre rules (group work) 5% of final grade

Assignment

Assignment: Infographic on job description 5% of final grade

Assignment

Assignment: Job description (300-400 words or 1-2 pages) 5% of final grade

Assignment

Assignment: Mini oral presentations on research arguments 5% of final grade

Assignment