

New Jersey Institute of Technology
COM 312-019: Oral Presentation
W/F 10:00-11:20 am

Instructor: Julie Teicher

Contact: Julie.teicher@njit.edu

Course Description: Students will develop the public speaking skills that are eminent for success in academic, civic, business, and professional life. Students who complete COM 312, will have constructed and delivered two short informative speeches, a demonstrative speech, a short persuasive commercial, and a researched persuasive speech. The goal is for speakers to become competent in organizational writing, academic research, extemporaneous delivery, and effective electronic visual construction (i.e. Google Slides/Canva/PPT). The overall goal is for students to speak consistently with the intent of leading to greater speaking skills and an increase in confidence. Additional readings and quizzes will be required.

Required Materials:

- O'Brien, Liz. Speak Well. New York, NY.
- Notebook/pen or pencil/folder
- Students MAY OPT to purchase additional supplies for non-electronic visual aids

Intended Course Learning Outcomes/Course Goals (Core Competencies):

- Deliver an effective extemporaneous style of speaking
- Demonstrate proper physical and vocal delivery techniques
- Demonstrate information literacy – (for the demonstrative and persuasive speeches)
- Construct standard patterns of speech organization
- Develop and utilize visual aids effectively
- Develop critical thinking and listening skills

- Increase the ability to master real-world interpersonal communication

Academic Integrity: Academic integrity is the cornerstone of higher education and is central to the ideals of this course and the university. **Cheating is strictly PROHIBITED and devalues the degree that you are working on.** As a member of the NJIT community, it is your responsibility to protect your educational investment **by knowing and following the academic code of integrity policy** that is found at: <http://www5.njit.edu/policies/sites/policies/files/academic-integrity-code.pdf>.

Please note that it is my professional obligation and responsibility to report any academic misconduct to the Dean of Students Office. Any student found in violation of the code by cheating, plagiarizing, or using any online software inappropriately will result in disciplinary action. This may include a failing grade or F, and/or suspension or dismissal from the university. If you have any questions about the code of Academic Integrity, please contact the Dean of Student Office at dos@njit.edu

Grading

Late speech policy: All speeches must be delivered as scheduled. Speaking, when scheduled, is integral to successful public speaking; therefore, all late speeches (if accepted) will incur a penalty (**30 percent deduction**). The only exception will be if proper documentation is provided. Quizzes cannot be made up.

Students may earn up to a maximum of 500 points as follows:

| <u>Points</u> | <u>Assignments</u> |
|----------------------|--------------------------------------|
| 0-40 | Quiz on course expectations |
| 0-40 pts. each | 3 quizzes based upon readings - text |
| 0-40 | Speech of Praise (2-3 minutes) |
| 0-40 | Object Speech (3-4 minutes) |
| 0-90 | Demonstrative Speech (6-8 minutes) |
| 0-40 | Commercial (2 minutes) |

0-100 Persuasive Speech (6-8 minutes)
 0-30 Participation

Final Grade:

| <u>Points</u> | <u>Grade</u> |
|----------------------|---------------------|
| 461-500 | A |
| 434-460 | B+ |
| 400-433 | B |
| 381-399 | C+ |
| 350-380 | C |
| 300-349 | D |
| 0-299 | F |

Student Responsibilities/Expectations:

- Satisfactory class attendance (for every 4 absences, there will be an overall half grade deduction)
- Be on time (consistent tardiness WILL affect your final grade)
- Actively participate in class
- Respect and support one another – **disrespectful behavior will not be tolerated**
- No cell phones in class (in case of an expected emergency, please notify me prior to class; otherwise, **every cell phone usage in class will result in a 10-point overall deduction**)
- No laptops (unless there are special accommodations with provided paperwork)
- Please do not enter the classroom while somebody is delivering his/her/their presentation - 5 point overall grade deduction
- **Absolutely NO use of AI or AI-type programs for any assignments – penalty will incur (first time, two overall grade deduction – second time, failure of class)**

- **No negotiation of grades – if there is a large grade dispute during the semester, the remaining speeches will be audio recorded**
- **Take written notes**
- **Special accommodations – please forward the appropriate paperwork via email**

Questions/Office Hours:

- Please send any questions that you may have, to: Julie.teicher@njit.edu
- Office hours by appointment (via Zoom or following class instruction)

Tentative Calendar:

Please note: reading assignments will be announced during class. (*nd = nothing due*)...

September:

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| 4 | Welcome – What to expect (nd) |
| 6 | Welcome (continued) (nd) |
| 11 | Due: Quiz One (class expectations) |
| 13 | Due: Speech of Praise (2-3 minutes) |
| 18 | nd |
| 20 | nd |
| 25 | Due: Quiz Two (based on assigned readings) |
| 27 | Due: Object Speech (3-4 minutes) |

October:

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| 2 | Due: Object Speech (continued) |
| 4 | nd |

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| 9 | nd |
| 11 | Due: Quiz Three (based on assigned readings) |
| 16 | Due: Demonstrative Speech (6-8 minutes) |
| 18 | Due: Demonstrative Speech (continued) |
| 23 | Due: Demonstrative Speech (continued) |
| 25 | Due: Demonstrative Speech (continued) |
| 30 | nd |

November:

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| 1 | Due: Final Quiz Four (based on readings) |
| 6 | nd |
| 8 | Due: Short commercial (2 minutes)) |
| 13 | Due: Short commercial (continued) |
| 15 | nd |
| 20 | nd |
| 22 | Due: Persuasive Speech – Group 1 (6-8 minutes) |
| 27 | No class – Thanksgiving break |
| 29 | No class – Thanksgiving break |

December:

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| 4 | Due: Persuasive Speech (continued) |
| 6 | Due: Persuasive Speech (continued) |
| 11 | Due: Persuasive Speech (continued) |

Day of Finals