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**CE 791 – 002: Graduate Seminar**  
(0 credits)

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**Seminars/Lectures**

Mondays: 4:00 pm – 5:20 pm  
CKB 217

**Coordinator**

Fadi A. Karaa, Ph.D.  
Colton 274  
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**Course Description** (*from NJIT's course catalog*)

A seminar in which faculty or others present summaries of advanced topics suitable for research. Students and faculty discuss research procedures, thesis organization, and content. Students present their research for discussion and criticism. Required of all doctoral students registered for CE 790 unless requirement is waived, in writing, by the dean of graduate studies.

**POLICIES & PROCEDURES**

**Academic Integrity:** It is expected that NJIT's University Code on Academic Integrity will be followed in all matters related to this course. Refer to NJIT's Dean of Students website to become familiar with the Code on Academic Integrity and how to avoid Code violations.

<https://www.njit.edu/policies/sites/policies/files/academic-integrity-code.pdf>

**Communication:** All communication with the students will be through Canvas.

**Lectures, Attendance, and Absences:**

1. The graduate seminars will be an in-person event throughout this semester.
2. You are ONLY allowed to have 1 unexcused absence throughout the semester to earn a SATISFACTORY grade in this course.
3. Any excused absence (with official and verifiable documentation) must be approved by the Office of the Dean of Students (DOS) and/or your PhD advisor (by sending email to request your absence **prior** to the seminar date).
4. Similar to previous semesters, you must attend each seminar, sign the attendance, and stay till the end of the event.
5. A one-page synthesis and summary of seminar presentations is expected to be submitted (in pdf format) on Canvas after each seminar and it will be due after 48 hours (i.e., it will be due @ 5:00 pm on Wednesdays).
6. The flyers (containing detailed information) for upcoming seminar events will be posted under each module on Canvas.

**Course Grade:** You can only earn a SATISFACTORY or UNSATISFACTORY grade in this course.

**Students with Documented Disabilities:** NJIT is committed to providing students with documented disabilities equal access to programs and activities. If you have, or believe that you may have, a physical, medical, psychological, or learning disability that may require accommodations, please contact the Coordinator of Student Disability Services located in the Center for Counseling and Psychological Services, in Campbell Hall, Room 205, (973) 596-3414. Further information on disability services related to the self-identification, documentation and accommodation processes can be found on the webpage at: (<http://www.njit.edu/counseling/services/disabilities.php>).